



INSPECTION REGULATION

RG-01

Rev. 5
03/20/2023

p.1to10

REGULATION FOR INSPECTION ACTIVITIES

<i>Rev.</i>	<i>Date</i>	<i>Description of Edit</i>	<i>Processed</i>	<i>Verified</i>	<i>Approved</i>
0	21.05.18	First issue			
1	15.02.19	Updated § 1, 3, 9.6, 12, 13, 16, Annex A			
2	27.05.19	Updated § 4 , 9.5 , 9.7	G. Biroli	G. Zivelonghi	G. Zivelonghi
3	08.10.19	Updated § 12, Annex TO	G. Biroli	G. Zivelonghi	G. Zivelonghi
4	01.09.20	Updated § 1, 3	G. Biroli	G. Zivelonghi	G. Zivelonghi
5	20.03.23	Updated § 3, 9.5, 9.10 and 10	G. Biroli	G. Zivelonghi	G. Zivelonghi



INSPECTION REGULATION

RG-01

Rev. 5
03/20/2023

p.2to10

INDEX

INDEX	2
1. Scope.....	3
2. Field of application.....	3
3. Reference documents	3
4. Definitions	4
5. Principles of independence, impartiality and transparency	4
6. Responsibility.....	5
7. Commitments of the Applicant	5
8. Commitments of the Body.....	5
9. Inspection Procedure	6
10. Complaints and Appeals	7
11. Contentious.....	8
12. Confidentiality	8
13. Amendments to the Regulations	9
14. Economic and contractual conditions	9
15. Withdrawal and suspension	9
16. Use of the Accredia brand.....	9
ANNEX A - PRIVACY INFORMATION	10



INSPECTION REGULATION

RG-01

Rev. 5

03/20/2023

p.3to10

1.Scope

This Regulation defines the general practices adopted by ATS Srl, hereinafter referred to as ATS or OdI, for carrying out inspection activities on vehicles and/or components according to the methods set out in the following directives and regulations, [Regulation EU 2018/858](#) ~~Directive 2007/46/EC~~ (Vehicles cat. M, N, O), Regulation 168/2013/EU (Vehicles cat. L, Regulation 167/2013/EU (Vehicles Cat. T), [Regulation 2016/1628/EU](#) (NRMM category) and ECE Regulations.

ATS makes the latest updated version of the Regulations available on its website at <http://www.ats.sm>, at its headquarters or at the request of the Applicant and shall send a copy in electronic format.

Changes and additions to the Regulations are managed by issuing successive revisions, in which the modified portions of text are highlighted with vertical lines to the side of the same. The Regulation is an integral part of the contract signed between ATS and the Applicant. ATS always applies the latest revision issued and it is the Applicant's responsibility to check the issue of any updates on the OdI's website, and to adapt to them.

2.Field of application

The Regulation is applied by ATS to inspection activities on vehicles and/or components.

The Regulation describes the commitments and responsibilities assumed by ATS and by the Applicant for the execution of an inspection.

3.Reference documents

For the definition of the relationship between ATS and the Applicant, the requirements contained in the following documents apply:

~~___ Directive 2007/46/EC "of the European Parliament and of the Council of 5 September 2007 which establishes a framework for the approval of motor vehicles and their trailers, as well as systems, components and separate technical units intended for such vehicles";~~

[Regulation \(EU\) 2018/858 on the approval and market surveillance of motor vehicles and their trailers, as well as systems, components and separate technical units intended for such vehicles, amending Regulations \(EC\) no. 715/2007 and \(CE\) n. 595/2009 and repeals directive 2007/46/EC](#)

- Regulation (EU) no. 168/2013 "of the European Parliament and of the Council of 15 January 2013 relating to the approval and market surveillance of two or three-wheel motor vehicles and quadricycles";
- Regulation (EU) no. 167/2013 "of the European Parliament and of the Council of 5 February 2013 relating to the approval and market surveillance of agricultural and forestry vehicles";
- Regulation (EU) 2016/1628 of the European Parliament and of the Council of 14 September 2016 relating to the requirements relating to emission limits for gaseous pollutants and particulate pollutants and the type-approval of internal combustion engines for non-road mobile machinery, and which amends the regulations (EU) n. 1024/2012 and (EU) no. 167/2013 and amends and repeals directive 97/68/EC;
- ECE Regulations " UNECE 1958 Agreement - Concerning the adoption of uniform technical prescriptions for motor vehicles, equipment and parts which can be installed and/or used on motor vehicles, and the conditions for the mutual recognition of approvals issued on basis of these provisions ";
- UNI CEI EN ISO/IEC 17000:2005 [17000:2020](#) "Conformity assessment – general vocabulary and general principles";
- ISO/IEC 17020:2012 "Requirements for the operation of various types of bodies performing inspections";
- ILAC P15: [05/2020](#) "Application of ISO/IEC 17020:2012 for the Accreditation of Inspection Bodies";
- [ILAC P10:07/2020](#) "ILAC Policy on the Traceability of Measurement Results";
- General Regulations, Technical Regulations and provisions of the Single Accreditation Body (ACCREDIA), in the schemes and sectors covered by accreditation;
- RG-01; RG-01-04 in the applicable version;
- [RG-09 – ACCREDIA "Regulations for the use of the ACCREDIA Mark"](#) ;
- [EA Guideline 5/02 INF: 2021 "Guideline on the application of the ISO 17020 standard in vehicle inspections"](#);
- Test standards and directives referred to by directives and regulations;
- Any additional provisions contained in the technical regulations, circulars or documents of the competent Authorities, etc.



INSPECTION REGULATION

RG-01

Rev. 5

03/20/2023

p.4to10

4. Definitions

For the purposes of this Regulation, the following definitions are given:

Applicant: the person or body responsible to the approval authority for all aspects of the approval process and conformity of production; it is not indispensable that said person or body participate directly in all phases of construction of the vehicle, system, component or separate technical unit subject to approval (Applicant);

Motor vehicle: any self-propelled, self-propelled vehicle, whether complete, completed or incomplete;

Component: a device subject to the requirements of a regulatory act and intended to be part of a vehicle, which can be approved independently of the vehicle if the regulatory act expressly so provides; **Trailer:** any non-self-propelled wheeled vehicle designed and manufactured to be towed by a motor vehicle; **Inspector (ISP):** personnel who carry out conformity assessment activities, both employees and contracted with the Body;

Inspection (or Verification): activity carried out through documentary, instrumental, functional analyses, for the purpose of verifying compliance with the requirements defined through the verification of objective evidence;

Non-conformity (NC): failure by the Applicant to meet a requirement, referred to in a Directive, a standard or a law in force or a specification of the customer or technical specification defined by the latter, applicable to the area in question, which affects the continuation of the process of Inspection;

Observation (Ob): failure by the Applicant to meet a requirement which, although indicative of inadequate behaviour, is not such as to jeopardize the continuation of the Inspection Process, but whose resolution by the customer must in any case be verified by the Body prior to the successful closing of the activities;

Comment: Finding that cannot be configured as the Applicant's failure to meet a requirement, but is aimed at preventing this situation from occurring, since it is potentially achievable.

Responsibility: burden assumed or deriving from the management of a process, from the execution of a job, or from the management of an assignment (or task) assigned and to be carried out with due commitment.

Complaint: manifestation of dissatisfaction, both verbal and written, by entitled Subjects (direct customers, indirect customers, Public Authorities, ACCREDIA), in relation to the services provided by the Body and, in general, to the work of the same;

Appeal: formal appeal, by Persons with specific causes, against decisions taken or evaluations expressed or certifications issued by the Body;

Final Inspection Report: Document certifying the outcome of an Inspection activity on a single component and/or vehicle required by a Regulation or a Directive or by current and applicable standards in force.

The terminology and definitions used in the documentation supporting the performance of the activities comply with the contents of the following documents:

- UNI CEI EN ISO/IEC 17000 standard "Conformity assessment - Vocabulary and general principles"
- Directives and Regulations referred to in point 3.

5. Principles of independence, impartiality and transparency

The organizational structure of ATS, the employees and the inspectors who carry out the inspection activities, guarantee their independence with respect to the opinions expressed regarding the assessments conducted. The OdI undertakes not to carry out inspections should unmanageable situations of conflict of interest arise, which could undermine the impartiality and independence of judgement.

ATS grants equal access to inspection services to all entities, public or private, without making any distinction on the basis of size, membership of any organization or association, or the number of products inspected. The only exception is made for companies subject to legal restrictions.

In order to guarantee maximum correctness and transparency in carrying out the inspection activities, ATS specifies, also through the signing of appropriate codes of conduct, that its managerial and technical staff is not subject to undue internal or external pressure, of a commercial, financial or other, which may negatively affect the work performed.

Personnel affected by inspection activities are not involved in activities that could undermine confidence in their independence, impartiality and professional integrity. Furthermore, the Body does not carry out inspections on its own objects or objects it owns or in respect of which it may be involved, including through its own personnel, in terms of design, consultancy, marketing, technical assistance, nor does it carry out other activities that could compromise

	INSPECTION REGULATION	RG-01 Rev. 5 03/20/2023 <hr/> p.5to10
---	------------------------------	---

confidence in one's work.

6. Responsibility

This regulation details the mutual responsibilities and commitments that the Applicant and the ATS are required to respect in order to allow the correct performance of the individual phases envisaged by the verification activities, according to the methods and timing described in the following paragraphs and in the documents contracts signed by the parties.

7. Commitments of the Applicant

- The Applicant undertakes to provide ATS, technical personnel, instruments and equipment with relevant valid LAT calibration certificates and the maximum collaboration to ATS representatives during all phases of the verification activity as described in point 9., accepting all the requirements and provisions established by these Regulations, undertaking to transfer the contents to all the subjects involved, guaranteeing their compliance and in particular undertakes to:
 - provide all documents and information requested by ATS personnel, ensuring their completeness and truthfulness, in order to allow the correct planning and execution of the audit;
 - prepare any permits and authorizations to allow safe access for personnel appointed by ATS in order to correctly carry out the required checks, even when assisted by personnel of the relevant bodies, or by inspectors in support or training, or by other personnel in the capacity of Observer;
 - notify ATS of any changes or erroneous communications of the data provided, promptly informing the OdI in order to guarantee the successful outcome of the checks;
 - to accept that the activities covered by the contract signed with ATS can be attended by personnel of the relevant bodies, or by other personnel in the capacity of Observer, under penalty of interruption of the Inspection Procedure.

7.1 Information documentation

The Applicant must provide ATS with all the technical and administrative documentation, in order to be able to forward the approval request to the Authority, as prescribed by the current legislation on Automotive, such as information sheet with characteristics and drawings, technical reports, minutes and/or certifications relating to the components and systems fitted, and anything else required that is not of competence, also in electronic format.

7.2 Information sheet

In compliance with the requirements set by the annexes of the individual Directives and Regulations, referred to in point 3. The Applicant must provide the information sheet in which the information on the component and/or vehicle is required, drawn up as prescribed by the legislation in force on the matter. The information sheet can be provided in electronic format.

7.3 Product prototype

the Applicant must prepare a representative Type of the component and/or vehicle covered by the application, built according to what is prescribed in the information sheet, to allow ATS to carry out the checks, measurements and tests deemed necessary for the purposes of evaluating the component and/or vehicle to the requirements set by the reference directives. He must also issue or obtain the necessary authorizations or permits to allow access to ATS representatives to the place where the prototype to be inspected is located.

8. OdI commitments

ATS undertakes to make the necessary resources available, to plan and carry out the inspection activities as indicated in the offer.

ATS also guarantees adequate insurance coverage in relation to the risks that could arise for the Applicant, from carrying out the evaluation activities of the component and/or vehicle of the prototypes referred to in these Regulations.

8.1 Causes of force majeure

ATS cannot be held responsible for any defaults that may occur due to objectively unforeseeable circumstances, prior to the assumption of the assignment conferred by the Applicant for the conduct of the inspections.



INSPECTION REGULATION

RG-01

Rev. 5

03/20/2023

p.6to10

Equally, ATS cannot be held responsible for failure to comply with the agreed timescales should they be attributable to delays by the Applicant, or for failure to comply with the commitments assumed by the latter referred to in point 7.

ATS undertakes to inform the Customer of any revocation, suspension or renunciation of the acknowledgments obtained from the competent authorities, necessary for carrying out the inspection activities referred to in this regulation. In the aforementioned cases, the customer has the right to withdraw from the contract signed with the OdI which cannot be held responsible in any way for any non-compliance related to this eventuality.

9. Inspection process

The Inspection process conducted by ATS involves carrying out the phases described in the following paragraphs. The process takes place according to the provisions of the Directives and Regulations. Each phase is conducted according to internal procedures and regulations prepared by ATS, which can be consulted by the Applicant at the Administrative Office of the OdI, limited to the relevant sector of the Inspection.

9.1 Access to Inspection services

To access the component and/or Vehicle evaluation services offered by ATS, the Applicant formulates an offer request. The request must be in writing.

9.2 Review of the request and sending of the offer

The RT or VRT checks the request received from the Applicant, whether it has been completed correctly. If the request is missing some data, ATS will request the completion of the same, possibly in writing.

Following the review carried out, ATS sends the Applicant an offer for the requested activities. The offer, in addition to containing the economic quantification for the inspection services, reports the details of the times and the reference standard for the tests to be carried out.

9.3 Start of the Inspection Process - Offer Acceptance

Acceptance of the Offer constitutes a Contract for the requested Inspection activities. The ATS person in charge informs the Applicant of the methods for carrying out the activities and the timing of the Inspection Procedure, indicating the names of the Inspector(s) who will perform the inspection activity and the Applicant shall communicate the location and any laboratory(s) used /the.

The Applicant may refuse the names indicated within 5 days. work, stating the reasons in writing¹. If the reasons are justified, ATS will proceed with a new assignment, notifying the new names to the Applicant.

9.4 Document Verification

The first stage of the inspection process is verification documentary of the component and/or vehicle produced by the Applicant referred to in point 7.1. The inspector appointed by ATS proceeds to examine the documents contained in the information documentation, such as for example information sheet, drawings, technical data sheets, certifications, etc.

9.5 Outcome of Document Verification and communication of findings

If at the end from the documentary verification emerge Non-conformities (NC), Observations and/or Comments, ATS will indicate the resolution of the same, as a requirement for access to the next stage of the Inspection process of the Component and/or Vehicle, which provides for the management of inspections and evidence on the component and/or vehicle on the same. The list will be communicated in written form. Following the communication, the Applicant can choose to adapt his documentation or to renounce the continuation of the Iter. In the latter case, the renunciation must be communicated to ATS in writing. The renunciation involves the closure of the Inspection Procedure and the debit of the amounts relating to the activities carried out equal to 50% of the amount of the offer.

If the Applicant decides to continue with L Iter, will have to provide ATS with a new one information documentation and a new document check will be carried out from scratch. ~~may proceed to adjust its documentation, solving the findings, notifying ATS within a period of time not exceeding six (1) month, under penalty of closing the Inspection Procedure with a negative outcome. The objective evidence of the required adjustments are assessed by ATS during the functional verification of the product.~~

~~If the number of NCs and their extension do not allow the normal continuation of the process, ATS will inform the Applicant of the need to perform a new Document Verification following the resolution of the findings. The~~



INSPECTION REGULATION

RG-01

Rev. 5

03/20/2023

p.7to10

the expected amounts referred to in the offer items will be charged again at the time of the new Audit. If the documentary check is successful, the field inspection can proceed.

9.6 Functional evaluation- Field inspection

The component and/or vehicle assessment activity is conducted at the headquarters by the manufacturer himself or of the chosen laboratory by the Applicant; if the tests were carried out in the laboratory, the laboratory must either be accredited in accordance with the UNI EN ISO/IEC 17025 standard or recognized by ATS itself.

The checks required to complete the Inspection process include:

- ~~Any adjustments to the documentation following the NCs and Observations that emerged during the Document Verification and referred to in point 9.5;~~
- The exams of the specimen representative of the "Type" for which the request is formulated, for the verification of correspondence to what is declared in the Information Sheet. ATS then carries out the checks, measurements and tests necessary to verify that the component/vehicle subject to inspection satisfies the requirements established by the Directives and/or Regulations according to which the inspection is conducted;

At the end of the Inspection activities, ATS will report the results obtained in the Inspection Report according to the type of activity carried out.

9.7 Repetition of tests

If the outcome of the tests demonstrates that the component and/or vehicle does not comply with the requirements applicable to it, ATS issues the final inspection report with a negative result and informs the Applicant in writing.

On all occasions in which the need to repeat the test activity arises, due to negative results or to verify changes made to the prototype by the Applicant, ATS will apply the same amounts or evaluate the issue of a new dedicated offer.

9.8 Issue of the final inspection documentation

At the conclusion of the activities envisaged in the offer and any repetitions of test activities agreed with the applicant, ATS issues a final technical documentation consisting of the final or Partial Inspection Report depending on the type of activity performed.

9.9 Retention of Inspection Documentation

ATS and the Applicant undertake to keep a copy of the documentation relating to the activities carried out for a number of years equal to 10, unless otherwise specified by applicable legislative documents.

9.10 Resolution of the findings and exceptions to the timescales indicated in the offer

The OdI is not responsible for failure to comply with the deadlines indicated in the offer if findings emerge during the documentary or functional verification phase, since their resolution is the exclusive responsibility of the customer. In practice, ~~if the resolution of the findings does not take place within 1 (one) following month, the activity will be considered closed with a negative result and the Applicant will have to submit a new request. Any exceptions can be considered on the basis of ascertained, obvious objective impediments by the Head of the OdI.~~

In the event that, during the course of an inspection, NCs are found, the inspection itself will be closed with a negative result. It will then be necessary to proceed, on the basis of the will of the Applicant, as indicated in point 9.7.

Complaints and Appeals

ATS considers all complaints received in writing from Applicants or other interested parties. Any verbal or telephone complaints are taken into consideration, provided that they are not anonymous and that they are in any case followed by a written communication.

Anonymous complaints are not considered by ATS

For all complaints received, the OdI confirms receipt to the complainant by fax or e-mail (within 5 working days following receipt). Complaints are identified and recorded in a specific register and are analyzed by the Quality Manager with the support of a person competent in the matters covered by the complaint but not involved in the problems giving rise to the complaint itself. These analyzes are intended to ascertain that all the information necessary to evaluate the validity of the complaint and to proceed, therefore, with the related treatment, is available.

In the event that the complaint turns out to be unfounded, ATS informs the complainant in writing, motivating the reasons why the complaint is to be considered unfounded.

In the event of a complaint, proceed as follows:

- a) where the complaint refers directly to the work of ATS, the facts described and the pertinent evidence are analyzed



INSPECTION REGULATION

RG-01

Rev. 5

03/20/2023

p.8to10

documents and any deficiencies in the activity carried out by the inspectors on a technical, procedural and ethical level are examined. On the basis of the results of these investigations, and if required and applicable, the necessary corrections are firstly adopted (aimed at removing, if possible, or in any case minimizing the negative consequences for the complainant) and then, once identified the causes of the deficiencies at the origin of the complaint, the adoption of the necessary corrective actions;

- b) where the complaint originates from the unsuitability of an inspected "object", a complete review of the file is carried out. The OdI verifies the correctness of the activity carried out (methods followed, tools used, methods of inspection and reporting of the results). If this investigation highlights shortcomings in ATS's activity, proceed as in a). If from the investigation it emerges that the unsuitability of the object is not attributable to deficiencies in the work of ATS but to different factors, the OdI notifies the customer, in writing, of the considerations made during the review of the file.
- c) If the complaint concerns aspects related to the impartiality of the body, it is brought to the attention of the Management which evaluates the actions to be taken in order to eliminate the threat.

The procedures referred to in points a) and b) are conducted by specifically appointed personnel, operating under the supervision of the Quality Manager. Upon written request by the complainant, ATS provides reports on the progress of the complaint management.

At the conclusion of the above activities, ATS, after communicating the outcome of the complaint management process in writing to the complainant, maximum within 30 days of taking charge of the complaint, evaluates with the aforementioned complainant and with the other parties involved in the complaint whether, and if so to what extent, the content of the complaint and its resolution should be made public.

Appeals (or appeals) against decisions taken or acts performed by the SB are managed in the terms set out below but do not suspend the validity of these acts until the conclusion of the related discussion. Appeals must be presented by registered letter with return receipt within 15 (fifteen) working days of notification of the act against which the appeal is being made.

ATS confirms, within the following 5 (five) working days, in writing, the receipt and acceptance of the appeal, at the same time communicating the name/s of the persons entrusted with examining the appeal, and also undertaking to provide the appellant, upon request by the same, with information on the progress of the management of the appeal.

The management of appeals is carried out, making the due distinctions, with procedures similar to those adopted for the management of complaints referred to in the previous point, starting from an initial examination of the related legitimacy and admissibility, by the Technical Manager of the Division concerned provided not involved in the contents of the appeal itself, with the assistance of the Quality Manager.

This management must ensure that any previous similar cases are duly taken into account, that all management steps are correctly recorded and that all applicable corrections and corrective actions are defined and proposed.

The final decisions are formulated, reviewed and approved by a Commission made up of the Technical Manager of the relevant Operating Division, the Director and the Sole Administrator.


Within 3 months following the presentation of the appeal, ATS closes it and notifies the appellant of the outcome by PEC/e-mail.

10. Contentious

For any dispute that may arise between the parties regarding the interpretation, implementation, execution, validity and effectiveness of the inspection activity carried out, the Court of San Marino is exclusively competent.

11. Confidentiality

The activities carried out by ATS cannot ignore the evaluation of data and documents that represent sensitive elements of the Company know-how and/or information subject to a guarantee of the privacy of the Applicant, to guarantee the necessary confidentiality on the same, ATS adopts the provisions of the law of the [21 December 2018 no. 171 d](#) In the Republic of San Marino which reforms the law of 1 March 1983 n. 27 which regulates the computerized collection of personal data and also adopts measures aimed at protecting the data and information obtained during the verification activities. ATS does not disclose the above data and information, except where provided for or required by law, in any case asking for consent or producing written information to the Applicant concerned, extending the obligation of confidentiality to all internal staff and external party involved in the activities referred to in this Regulation and adopts appropriate control, management and conservation measures for the information conveyed on IT supports, also aimed at preserving the intellectual property of the customers.

	INSPECTION REGULATION	RG-01 Rev. 5 03/20/2023 p.9to10
---	------------------------------	---

The Applicant explicitly approves that the information and documents relating to the activities carried out are accessible to ACCREDIA and ATS for the control activities envisaged by the reference Standards.

12.Changes to the Regulations

The continuous updating of the regulatory and legislative panorama applicable to the activities carried out by ATS and involved in this regulation, could require the modification of one or more paragraphs of the same.

ATS makes the latest updated version of the Regulations available on its website, at its headquarters or sends a copy in electronic format upon customer request.

The Applicant undertakes to adapt to the new conditions set by the Regulations, as indicated in point 1. The updating of the Regulations cannot be considered just cause for withdrawal from the contract signed with ATS.

ATS sends information to customers [who already have an accepted contract, an issue of the new revision of the Regulation, leaving them the possibility of withdrawing if they consider it disadvantageous for themselves.](#)

13.Economic and contractual conditions

The economic conditions applied by ATS (amount requested for the activities, payment methods, duration and withdrawal from the contract) are shown in the Offer document drawn up by ATS for the activities referred to in this regulation and are based on the information provided by the Applicant as described in point 9.1 and refer to the items of the Tariff², defined by the Direction of the OdI.

The confirmation during the verification of any inconsistencies with the data provided by the Applicant, will lead to the adoption of the appropriate changes to the economic conditions which will be indicated at the time of invoicing.

14.Withdrawal and suspension

Without prejudice to the withdrawal conditions set out in the contractual document, ATS may decide to withdraw from the contract signed with the applicant, if the latter fails to pay the amounts due within a period after 30 days. at its unquestionable judgement, for the exclusive responsibility of the applicant, without the need for a judicial assessment or ruling, since it is an express termination clause.


Alternatively, ATS may decide to suspend the execution of the activities envisaged by the contract until the regularization of the position, reserving the right to take legal action to recover the amount due.

15.Use of the Accredia brand

The customer is prohibited from using the Accredia brand.

¹Existence of well-founded conflicts of interest, previous unethical behaviour, etc.

²The tariff can be consulted at the office of the OdI following a written request from the Applicant's Legal Representative.

	INSPECTION REGULATION	RG-01 Rev. 5 03/20/2023 <hr/> p.10to10
---	------------------------------	--

ANNEX A - PRIVACY INFORMATION

INFORMATION AND CONSENT TO THE PURPOSES

of the art. 8 of the law [and 21 December 2018 n. 171](#) in the Republic of San Marino

The undersigned _____ in her capacity as legal representative

pro tempore of the Company _____

based in _____

Street _____

(hereinafter referred to as the "Company") in relation to the contractual relationships in place with Automotive Technical Service Srl with registered office in DOGANA - San Marino in Via Consiglio dei Sessanta, 99 and to the contractual relationships that will be entertained in the future, declares and for whatever reason expressly agrees:

1. That the "personal data" of the company, also provided verbally in the past as well as those that will be provided in the future as part of the management of the contractual relationship and equally in the phases before and after the same, are treated by Automotive Technical Service Srl for managerial, statistical, commercial, marketing, promotional, credit protection, credit management and assignment, over-indebtedness prevention, through consultation, processing, comparison, interconnection, communication/dissemination and any other appropriate processing operation;
2. That the provision of the requested data is necessary for the stipulation and management of any contractual relationship;
3. That the aforesaid data may be communicated to companies, bodies, consortia or associations with credit protection purposes which will be able to communicate the data to their own members, adherents, users and relative assignees within the limits of their respective institutional purposes;
4. That the aforementioned data may also be communicated / disseminated - or the possibility of access may be given - to subsidiaries, parent or associated companies, as well as to companies, bodies, consortia and associations, operating in San Marino or other EU member countries and members of the UN, having commercial, market research, marketing, management, management of information systems, insurance, banking or non-banking financial intermediation, factoring, credit recovery purposes, which will be able to time to communicate the data, or grant access to them, within the context of its members, adherents, users and relative assignees for market specifications, for direct marketing and promotion or sale. In relation to the processing of the aforementioned data (of which Automotive Technical Service Srl is the "Owner and Manager".) the Company has the right to obtain upon request from Automotive Technical Service Srl: a) Confirmation of the existence of personal data which, in this regard, even if not yet registered and communication in an intelligible form of the same data and their origin, as well as the logic on which the treatment is based; the request can be renewed, save for the existence of justified reasons, with an interval of no less than ninety days; b) The cancellation, transformation into anonymous form or blocking of data processed in violation of the law, including those of as well as the logic on which the treatment is based; the request can be renewed, save for the existence of justified reasons, with an interval of no less than ninety days; b) The cancellation, transformation into anonymous form or blocking of data processed in violation of the law, including those of as well as the logic on which the treatment is based; the request can be renewed, save for the existence of justified reasons, with an interval of no less than ninety days; b) The cancellation, transformation into anonymous form or blocking of data processed in violation of the law, including those of which retention is not necessary in relation to the purposes for which the data were collected; c) Updating, rectification or, if interested, integration of data; d) The attestation that the operations referred to in points b) and c) have been brought to the attention, also as regards their content, of those to whom the data have been communicated and disseminated, except in the case in which such knowledge is prove impossible

or involves a disproportionate use of means with respect to the protected right. The Company has the right to know, by accessing the register pursuant to art. 8 of law 23 May 1995 n. 70, the existence of the processing of data that may concern you and to oppose in whole or in part, for legitimate reasons, to the processing of personal data concerning you, even if pertinent to the purpose of the collection, as well as to oppose, exercising this right free of charge, to the processing of personal data concerning you for the purpose of commercial information or the sending of direct sales advertising material or for carrying out market research and interactive commercial communication.